



Marysville Joint Unified School District

Reclassification Parent Letter Grades 3 – 12

Date _____

To the Parents of _____ :

Congratulations! Your child is being recommended for Reclassification from Limited English Proficient to Fluent English Proficient. This recommendation is based on the following criteria and standards:

1. **Basic Skills Assessment:** A score of 324 (Mid Basic) or above in English Language Arts on the most recent California Standards Test (CST).

2. **English Language Proficiency:** An Overall Level of “Early Advanced” or “Advanced” on the CELDT (California English Language Development Test) and with a level of Intermediate or higher in each of these skills: Listening, Speaking, Reading and Writing.

3. **Classroom Performance:**

Performance is 2 or 3 in academic areas on standards based report card for grades 3 – 6

or

Minimum of “C” in grade level academic area classes for grades 6 – 12.

* See attached Reclassification Form for your child’s performance details.

You are invited to attend a meeting at your child’s school to participate in the decision to reclassify your child and to answer any questions you may have. You will be contacted with the date and time of the meeting.

Please let the school know if you will be needing translation services.

Following your child’s reclassification, his/her progress will be monitored at the end of each grading period for two years to ensure continuous academic growth. If your child begins to fall behind in meeting grade level performance standards, a Language Review Team conference will be held and an Intervention Catch-up plan will be developed based on your child’s needs.

We encourage you to contact _____ (Principal/ EL Specialist) at _____ for more information. If no response is received from the parent within 15 days of the date of this letter, the reclassification process will proceed at the discretion of site principal/designee.

Sincerely,
